

**UNIVERSITY OF NEW BRUNSWICK**

**FACULTY OF ARTS**

**EDUCATION**

**Saint John Campus**



**CONCURRENT, ELEMENTARY**

**TEACHER EDUCATION PROGRAM**

**BA/BEd**

**APPLICATION INFORMATION AND FORMS**

University of New Brunswick  
205 Hazen Hall PO Box 5050  
Saint John NB E2L 4L5  
Canada

EDUCATION

Tel: 506-648-5782  
506-648-5593  
Fax: 506-648-5947  
pchiasso@unbsj.ca  
educsj@unbsj.ca



Dear Applicant:

Thank you for your interest in the Concurrent Bachelor of Arts, Bachelor of Education program at the University of New Brunswick Saint John.

The UNBSJ teacher education program combines the benefits of a long tradition in its field with recent reforms in teacher education. The Faculty at UNBSJ is highly qualified and their expertise covers a wide variety of disciplines in teaching, research, development and publishing.

We work closely with School Districts, the Department of Education and the Teachers' Association to ensure that the preparation of teachers reflects the important perspectives that they bring to education and teaching. Our goal is to produce high quality educators who will enhance the caliber of the teaching force.

Central to the strength of our program is the quality of those who are admitted. Consequently, we undertake an intensive screening of those who apply. In addition to academic grades, we carefully consider experience profiles and references. On the basis of this information, some applicants are selected for personal interviews. Please take great care in the preparation of your application.

The application form and all the supporting documents must be sent to the Registrar's Office at the University of New Brunswick Saint John on or before January 31. Final decision on the status of your application will be made as soon as possible after April grades are submitted.

We look forward to your application.

Dr. Paul-Emile Chiasson  
Education Coordinator

## CONCURRENT BACHELOR OF EDUCATION PROGRAM UNIVERSITY OF NEW BRUNSWICK

You will find answers to many of the most commonly asked questions below and on our website: <http://www.unbsj.ca/arts/education>. If you have further questions please contact the Education Secretary at (506) 648-5593 or the Education Coordinator at (506) 648-5782 e-mail: [educsj@unbsj.ca](mailto:educsj@unbsj.ca).

### Eligibility to Apply:

To be considered for admission to the CONCURRENT program in Education, applicants must have completed a minimum of 10 term-courses and not more than 20 term-courses or equivalent from a recognized university, college or other post-secondary institution, be in good academic standing, and be eligible to register in a Bachelor of Arts undergraduate program at UNBSJ.

### Academic Standing:

Only candidates with good academic standing (with a **minimum of a 2.7 GPA**) are considered. Candidates on academic probation or candidates who have been asked to withdraw from university are not eligible.

### The Competitive Nature of the Admissions Procedure:

Admission is competitive and the number of spaces in the program is limited.

### Required documentation:

*Profile & Personal Interest Form:* Great care must be taken in the preparation of this document, which should be typed or neatly written.

*Personal Statement of Intent and Purpose:* This statement must be carefully formulated and neatly written or typed. In approximately 200 words, candidates are asked to indicate why they are applying to the Education Program, what they are expecting to gain from the program, and their future goals.

*References:* Applicants are advised to discuss their plans with potential referees before deciding which two people to ask for recommendations. Strong references can only help a file while poor references will weaken it. It is imperative to stress the importance of submitting the recommendation on or before the January 31 st deadline.

*Official Transcripts:* Official transcripts are those forwarded directly to the Registrar's Office from each post-secondary educational institution attended by the candidate. Please note that UNB transcripts are already on file and you need not send them with your application.

*Academic Program Transfer Form:* If you are already a UNB student you must complete an Academic Program Transfer Form and include it with your application. These are available from the Registrar's office and there is no fee. External students must complete and application to the UNBSJ Arts degree and pay the application fee.

### Interview:

Those applicants required to attend an interview will be notified in due course. Expenses incurred will be the responsibility of the applicant. Not all applicants will be interviewed.

### Documents:

Documents are kept on file for one year. Then they are destroyed. Documents are the property of UNBSJ and cannot be returned to applicants or forwarded outside UNB.

### Requirements for the BA/BEd:

The BEd component of the Concurrent BA/BEd program will require a total of 20 term-courses consisting of 15 term-courses and a 15 week practicum equivalent to 5 term-courses. The BA degree requirements will vary and regulations for each Faculty will be checked. The two degrees will be conferred simultaneously to successful candidates.

### Deadline Date for Applications:

The application forms and ALL SUPPORTING DOCUMENTS must be forwarded to the Registrar's Office in Saint John on or before January 31 st.

## **INFORMATION ON THE BACHELOR OF EDUCATION PROGRAM AT UNBSJ**

Two routes are available to students who possess only a high school background - the Concurrent BEd and the Consecutive BEd Degrees.

The Concurrent BEd, as the name suggests, may be taken along with the first degree. However, application must be first made to a bachelor of another degree program (ie: BA). After you have successfully completed at least 1 year of the first degree, you may apply to the Concurrent BEd degree. If successful, you will then proceed to take courses in both degree programs over another four-year period. After a minimum of five years in total, it is possible to graduate with both degrees. AT UNBSJ the concurrent education program offered is the Bachelor of Arts/Bachelor of Education (Elementary Education).

Students register for the Consecutive BEd only after they have completed a first bachelor's degree such as a Bachelor of Arts (BA), a Bachelor of Science (BSc), or a Bachelor of Business Administration (BBA). This first degree normally takes four years to complete. The Consecutive BEd will usually require an additional two years of study and is not available at the Saint John campus.

If you decide on the Consecutive route, you can complete your first degree in Saint John and then go to UNB in Fredericton to obtain the BEd Degree. If you choose the Concurrent route, this can be completed at UNBSJ only if you want to be an elementary teacher. If you choose middle or secondary education, then you could not remain in Saint John.

Each year far more students apply to the BEd Program than can be accepted. We are looking for people who like working with children and have some previous experience. You must provide a written statement outlining your personal goals; you must maintain a "B-" average (2.7 CGPA); you must secure two character references. The deadline for applications is **January 31<sup>st</sup>**.

For an application and program admission booklet please call the **Registrar's Office at 648-5670 or see the Education Secretary in Hazen Hall 205**. If you have any further questions please contact the Education Coordinator, **Dr. Paul-Émile Chiasson**, at **648-5782** or email ***pchiasso@unbsj.ca***.

***Please note\*\* If you have completed your first degree it is necessary to send your application to UNB Fredericton.***

***\*\* If you are applying to the concurrent program at UNBSJ send your application form to the UNBSJ Registrar.***

## PROFILE AND PERSONAL INTEREST FORM

Family Name:	UNB Student ID #:	e-mail:
First Name:	Middle Name:	
Address: (complete address, including postal code. This is important for us to contact you.)		
Phone: (home, cell, University)		

## HIGH SCHOOL AND POST SECONDARY EDUCATION

List, in order of attendance (most recent first) all high schools, colleges and universities or other post-secondary institutions which you have attended. Include summer sessions and part-time studies.

Name of Institution	Location	Program	Years Attended

## PROGRAM AND LEVEL OF STUDIES

UNBSJ offers only the Concurrent Bachelor of Arts and Bachelor of Education Degrees on a fulltime basis. Graduates are preparing for Teacher Licence Option Early years K- grade 5.

## AREAS OF STUDY FOR FIRST DEGREE

Major:	Minor:	Other:
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**EDUCATION RELATED EMPLOYMENT AND EXPERIENCE**

Describe, as specifically as possible, and be sure to include the number of hours, days per week, etc. Please note paid employment, community involvement, volunteer work, talents and hobbies. (Please insure that the following information is typed or clearly written.)

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**EXTRA CURRICULAR ACTIVITIES**

List activity or organization, years involved, and a brief description of involvement.

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**OFFICIAL TRANSCRIPTS**

To ensure your application is being processed as quickly as possible, please record below the institutions other than UNB from which you have requested **official transcripts** to be sent for all post-secondary course work completed. If surname on transcript differs from current name, indicate other name(s).

Name of Institution	Program	Date ordered

**DATE OF RECEIPT FOR APPLICATIONS IS JANUARY 31<sup>ST</sup>.**

I certify that the foregoing information is true and complete to the best of my knowledge.

DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_

## PERSONAL STATEMENT OF INTENT AND PURPOSE

In approximately 200 words, typed or neatly written, please indicate why you are applying to the Bachelor of Education Degree, what you are expecting from your studies and what goals you hope your studies will help you to attain.

**PLEASE REMOVE AND GIVE TO REFEREE ALONG WITH A STAMPED ENVELOPE, ADDRESSED TO:**

UNBSJ  
 Registrar's Office  
 PO Box 5050  
 Saint John NB E2L 4L5

**LETTER OF RECOMMENDATION TO THE BACHELOR OF EDUCATION PROGRAM AT UNBSJ.**

Two recommendations should be submitted. Give one form to each of two professional individuals (other than relatives) who know you and your ability well enough to evaluate your performance candidly (e.g. employer, coach, former teacher, minister). Please note that at least one recommendation must come from someone who is familiar with your success in relating to children. This may be in a teaching/learning situation or simply a statement of how you would be an asset to the teaching profession.

Name of Applicant \_\_\_\_\_ Date of Birth \_\_\_\_\_ UNB Student # \_\_\_\_\_

Responses are confidential and for the use of the Admission Office only. We are seeking candidates who display the kinds of personal, interpersonal and intellectual qualities that you would like to see in someone seeking a career in education.

**N.B. the deadline for submission is January 31<sup>st</sup>.** Please comply with this deadline in order not to delay the admissions procedures and hinder the applicant's chance of being admitted.

Indicate with a check mark (✓) your rating of this candidate in the categories listed below. Additional comments (overleaf) are important to the evaluation process.

I have known the applicant \_\_\_\_\_ year(s) and \_\_\_\_\_ months in my capacity as \_\_\_\_\_.

	Excellent	Good	Average	Poor	Inadequate Opportunity to Observe
Appropriate personal qualities (empathy, presence, leadership, etc.)					
Interpersonal Skills					
Oral Self-expression					
Written Communications Skills					
Level of Intellectual Curiosity					
Academic Ability					
Openness to New Ideas					
Ability to Work Collaboratively					
Ability to Work Independently					
Imagination and Creativity					
Sense of Responsibility					

**PERSONAL COMMENTS:** Personal comments are invaluable to the evaluation process. Please write here or attach a letter.

Name of Referee: (please print)	Position:
Institution/Organization:	Address:
Signature of Referee:	Date:

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UNBSJ  
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Ability to Work Collaboratively					
Ability to Work Independently					
Imagination and Creativity					
Sense of Responsibility					

**PERSONAL COMMENTS:** Personal comments are invaluable to the evaluation process. Please write here or attach a letter.

Name of Referee: (please print)	Position:
Institution/Organization:	Address:
Signature of Referee:	Date:

## CHECKLIST

**DEADLINE FOR APPLICATION – JANUARY 31<sup>ST</sup>**

### Remember to do the following:

- Submit the “UNBSJ Application for Admission to the Concurrent Bachelor of Education Program” to Admissions, Registrar’s Office.
- Submit the “Application for Program Transfer” with your Education Application. There is no fee if you are a UNB student. We have access to your transcripts so it is not necessary to provide them.
- Students from other universities must also submit an application with fee to UNBSJ Faculty of Arts and provide their official transcripts from all post-secondary institutions attended, other than the University of New Brunswick. Send these directly to the Registrar’s Office UNBSJ. Due date January 31<sup>st</sup>. Grades registered after that date to be sent as soon as possible. Unofficial transcripts, i.e. transcripts in the applicant’s possession, are not acceptable.
- The New Brunswick Department of Education requires that all BEd students entering schools (for field studies or individual course requirements), must provide evidence of a **Police Background Check**. Students are responsible, at their own expense, to have evidence of the Police Background Check available to present to school officials. Students should apply for a Police Background Check in their area of residence **AFTER** acceptance to the Education Program. A signed form requesting this check may be obtained from the Education Secretary.
- Ensure postage is sufficient and the address is correct:

Admissions  
Registrar’s Office UNBSJ  
PO Box 5050  
Saint John NB E2L 4L5

**Incomplete applications will not be processed. Applicants are strongly urged to assemble and submit the completed application as soon as possible.**

Please submit requested documents only. Photographs, resumes, etc. are not acceptable.